

FOOTHILL MUNICIPAL WATER DISTRICT

An Equal Opportunity Employer
Employment Application

Please Print

Date _____

Name _____
Last First Middle

Telephone No. (____) _____ Social Security No. _____

Present Address _____
No. Street City State Zip

Permanent Address if different from present address:

No. Street City State Zip

Employment Desired

Position applying for _____

Personal Information

Have you ever applied to or worked for Foothill Municipal Water District before? Yes _____ No _____

If yes, when? _____

Do you have any friends or relatives working for Foothill Municipal Water District? Yes _____ No _____

If yes, state name(s) and relationship _____

Are you at least 18 years old? Yes _____ No _____

(If under 18, hire is subject to verification that you are of minimum legal age.)

If hired, can you present evidence of your U.S. citizenship or proof of your legal right
to work and live in this country? Yes _____ No _____

Do you have any physical or mental conditions which may impair your ability to perform
the duties of the job(s) for which you are applying? Yes _____ No _____

If yes, describe the conditions and the nature of your work limitation:

(Note: Hire may be subject to passing a physical examination, including drug testing.)

Have you ever been convicted of a felony? Yes _____ No _____

If yes, state nature of the crime(s), when and where convicted and disposition of the case:

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered.)

Education, Training and Experience

School	Name and Address	No. years Completed	Did you Graduate	Degree or Diploma
High School	_____	_____	_____	_____
College/ University	_____	_____	_____	_____
Vocational/ Business	_____	_____	_____	_____
Other	_____	_____	_____	_____

Do you have a valid California driver's license Yes _____ No _____
Has your license ever been revoked or suspended? Yes _____ No _____
If yes, state reason(s), date of revocation or suspension and date of reinstatement: _____

Do you speak, write or understand any foreign languages? Yes _____ No _____
If so, which language(s)? _____

Do you have any other experience, training, qualifications or skills which you feel make you especially suited for work at Foothill Municipal Water District? If so, please explain. _____

Employment History

List below all present and past employment starting with your most recent employer (last 10 years is sufficient.)

Name of Employer _____

Address _____

No. Street City State Zip

Type of Business _____

Telephone No. _____ Supervisor's Name _____

Your Position and Duties _____

Date of Employment: From _____ To: _____

Weekly Pay: Starting: _____ Ending: _____

Reason for Leaving: _____

Name of Employer _____

Address _____

No. Street City State Zip

Type of Business _____

Telephone No. _____ Supervisor's Name _____

Your Position and Duties _____



Date of Employment: From _____ To: _____
Weekly Pay: Starting: _____ Ending: _____
Reason for Leaving: _____

Name of Employer _____
Address _____
No. Street City State Zip
Type of Business _____
Telephone No. _____ Supervisor's Name _____
Your Position and Duties _____

Date of Employment: I From _____ To: _____
Weekly Pay: Starting: _____ Ending: _____
Reason for Leaving: _____

Name of Employer _____
Address _____
No. Street City State Zip
Type of Business _____
Telephone No. _____ Supervisor's Name _____
Your Position and Duties _____

Date of Employment: From _____ To: _____
Weekly Pay: Starting: _____ Ending: _____
Reason for Leaving: _____

Military Service

Have you served or are you presently serving in the United States Armed forces? Yes ____ No ____
If yes, which branch? _____

Length of Service _____

Rank: Up Entrance _____ At Discharge _____

List service schools attended _____



References

List below three persons you have known at least one year. Do not list relatives or former employers.

Name _____

Address _____

Occupation _____

Telephone Number _____ Years acquainted _____

Name _____

Address _____

Occupation _____

Telephone Number _____ Years acquainted _____

Name _____

Address _____

Occupation _____

Telephone Number _____ Years acquainted _____



Please Read and Sign Below

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

I hereby authorized Foothill Municipal Water District to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize my former employers to disclose to the District any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the District, my former employers, and all other persons, corporations, partnerships and associates from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

I understand that nothing contained in the application or conveyed during any interview which may be granted is intended to create an employment contract between me and the District. In addition, I understand and agree that if I am employed, my employment is on an "at-will" basis, and for no definite or determinable period. No promises or representations contrary to the foregoing are binding on the District unless made in writing and signed by me and the District's designated representative.

Date

Applicant's Signature